

REFUNDS

For information regarding Withdrawal Refunds for Full-time, Part-time and Audit students, visit the Student Financial Services website at: <https://www.uoguelph.ca/registrar/studentfinance/fees/refunds/>.

Withdrawal

A student who withdraws from a semester may be eligible for a refund of tuition fees (see also Withdrawal, Voluntary Withdrawal, Chapter VIII--Undergraduate Degree Regulations).

If the withdrawal or credit drop results in a credit balance, your funds will be issued using PayMyTuition and will be paid by Interac e-Transfer.

Contact Student Financial Services for details. The University has been directed by the Ministry of Colleges and Universities to return refunds to the National Student Loans Service Centre in instances where assistance was received through a Government Student Loan program. In cases in which students hold U.S. Federal Loans all refunds are directed to the U.S. Department of Education per their directive.

Winter and Summer Semesters

Refunds of tuition fees will be calculated according to the effective date and schedule found at: <https://www.uoguelph.ca/registrar/studentfinance/fees/refunds/>.

Fall Semester

The compulsory non-refundable Registration Deposit of \$200.00 is forfeited as the first charge against a withdrawal/cancellation or no show for the semester including the first five class days. The above schedule will only come into effect once the first \$200.00 penalty has been used up.

Refunds of University Non-Academic fees and Student Organization fees (including Bus Pass (<https://csaonline.ca/bus-pass/>), but excluding Residence, Meal Plan Fees, medical insurance premium and dental insurance premium, please see specific details on these fees) will be made in full up to and including the 10th class day following the semester payment deadline. No refund of University Non-Academic fees and Student Organization fees will be made after the 10th class day following the payment deadline. The effective date for the refund of tuition and fees will be the date of full withdrawal recorded in the Student Information System (i.e., the date that all courses are dropped on WebAdvisor).

Room charges will be refunded on a pro rata basis for the period in residence, but cancellation of the residence contract will also result in forfeiture of all or part of the residence deposit. Refer to section 4.3 of the Residence Contract Terms & Conditions for further information. The effective date for refund will be the date belongings are removed from the room, a room check made and the room key, post office key and university ID card returned; or, the authorized effective date for withdrawal, whichever is later. Students to whom a room assignment has been made and who withdraw and subsequently re-register up to and including the 5th class day will be liable for any penalties incurred through forfeiture of the residence contract.

Meal plan fees, excluding the Capital Fund Component, will be refunded on a pro rata basis for the operating expense portion, plus the unused food portion, for authorized cancellation of a contract. The effective date for the refund of tuition and fees will be the date of full withdrawal recorded in the Student Information System (i.e., the date that all courses are dropped on WebAdvisor), except if a student withdraws before or after the first day of classes and re-registers before or on the 5th day of classes, cancellation of the contract is not permitted.