

CO-OP FEES

As determined by the University of Guelph's Board of Governors, involvement in the Co-op Program requires Co-op students to pay a co-op fee for a maximum of 8 academic semesters and all accepted co-op work terms (see Section VI--Schedule of Fees). It is important to note that co-op fees are amortized over the entire program beginning in Semester 1 and not related to the specific services received in any one term.

Co-op fees will be paid each academic and co-op work term semester and will be billed to the student's financial account. If registered for an academic course during a co-op work term both the academic and co-op work term semester fees will be billed. If registered in an academic course during an OFF semester the co-op academic fee will be charged. In both cases the co-op academic fee will count towards the maximum of 8 academic fees.

If a student does not follow the prescribed schedule in the Undergraduate Calendar, this may result in an under or over payment on the student's account. To resolve these issues, the student is required to contact the EL Hub. Should a student not identify an over/under payment, the EL Hub conducts an audit at the time of convocation and will bill or credit the student's account accordingly. Students are responsible for paying all other university fees as outlined in the Undergraduate Calendar.

Withdrawing from Co-op after accepting a second co-op work term will result in the student being responsible for paying the balance of their remaining co-op academic fees at the time of withdrawal.

Withdrawing from Co-op after accepting an eight or twelve month co-op work term will result in the student being responsible for paying the balance of their remaining co-op academic fees at the time of withdrawal.