## **APPLICATION PROCEDURES**

All applicants can apply using the online Undergraduate Application available through the Ontario Universities' Application Centre (https://www.ouac.on.ca/) (OUAC). There are some situations where applicants may follow an alternative application process:

- Applicants currently enrolled in high school outside of Canada (https://admission.uoguelph.ca/international/how-to-apply/#forms)
- Applicants transferring from another college or university (Advanced Standing) (https://admission.uoguelph.ca/transfer-college-oruniversity/)
- Current or previous University of Guelph students (https:// www.ouac.on.ca/apply/guelphugrad/transfer/en\_CA/introduction/ index/) (Internal transfer or readmission)
- Applicants transferring to the University of Guelph from Guelph-Humber or Ridgetown (https://www.ouac.on.ca/apply/guelphugrad/ transfer/en\_CA/introduction/index/)

## **Notes and Recommendations:**

- Applicants must indicate their program(s) and major(s) of interest at the point of application. An offer of admission applies to both the degree program and major area of study specified in the offer.
- Applicants interested in co-op are encouraged to apply directly to co-op from high school. Students not admitted to co-op will automatically be considered for admission to the regular program.
- Students considering applying to the Undeclared option in Bachelor of Commerce or Bachelor of Engineering who know they want to pursue co-op are encouraged to apply to a major with co-op.
- Transfer students are not considered for direct entry to co-op.
- An offer of admission does not guarantee space availability in required courses.

## **Applying from Outside Canada**

Students applying from outside Canada are strongly advised to begin the application process six to eight months prior to the proposed entry point. Those applying for admission to the fall semester should apply by March 1, and submit all required documentation by March 15 in order to ensure a timely decision. Early admission consideration is possible if applications arrive by January 15 and documents by February 1. There are three application options:

- International applicants (Non-Canadian or Non-Permanent Residents of Canada) applying to the main campus who do not intend to apply to another university within Ontario should complete the University of Guelph International Online Application form. This form is available at https://admission.uoguelph.ca/intapp/. All documents should be sent directly to Admission Services.
- Applicants who wish to apply to more than one university within Ontario or Canadians and Permanent Residents of Canada living outside of Canada should apply via the Ontario Universities' Application Centre. All documents should be sent directly to Admission Services.
- 3. International applicants (Non-Canadians or Non-Permanent Residents of Canada) may also us the Common Application found at apply.commonapp.org (https://apply.commonapp.org/login/). Documents may be submitted through the Common Application.

Applicants can monitor the status of their application and receipt of required documents by checking their Admission Portal. Please refer to previous sections on Applicants from Outside Ontario and Applicants from Universities Outside of Canada for general information on admission requirements. The Admission Committees, upon receipt of a completed application form and all pertinent documentation, will make specific admission assessments for individual applicants.

## **Application Amendments**

Students who apply through the Ontario Universities' Application Centre (http://www.ouac.on.ca/) (OUAC) will declare program choices and personal information at the point of application. Students wishing to revise their application should do so through their OUAC account. If any changes are made, the University of Guelph will be notified of the applicable changes approximately 2-3 business days after OUAC receives the amendment. Although all amendments are important to the processing of each application, changes to academic program choice, residence status, last name, mailing and home addresses are of significant importance and should be reported via their OUAC account as soon as the situation arises. Amendments must be completed by the published application deadline dates.

Students who have applied through a University of Guelph application as opposed to an OUAC application must notify Admission Services, in writing, of any changes to academic program and/or personal information. Contact Admission Services to request an Amendment Form.