

# UNSATISFACTORY PROGRESS

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When it is necessary to take action with respect to unsatisfactory performance by a graduate student, the following process applies. The Advisory Committee makes a recommendation to the department Graduate Program Committee which forwards a recommendation to the Office of Graduate and Postdoctoral Studies. The Assistant Vice-President (Graduate Studies) ensures that the student is aware of the department's recommendation and is offered the opportunity to make a submission. The recommendation of the department and any submission from the student are considered by the Admissions & Progress Committee of the Board of Graduate Studies. The Admissions & Progress Committee makes a decision on behalf of the Board of Graduate Studies.

At any stage of the above process, a graduate student may request a reconsideration. It is hoped that communication with the Advisor, the departmental Graduate Program Coordinator and the Admissions & Progress Committee will be forthright and constructive.