

## VIII. FEES

### University Academic Fees

#### Tuition Fees

Tuition fees for full-time, part-time or special (non-degree) students may be found at the Student Financial Services website at <https://www.uoguelph.ca/registrar/studentfinance/fees/index/>.

#### Changes to Fee Assessment

International students who are studying on study permits and whose immigration status changes, or those who may be eligible for the regular tuition fees but are charged the international student tuition rates, must present acceptable official documentation to the Office of Graduate and Postdoctoral Studies. To effect a change of fees in a particular semester, the documentation must be presented not later than the last working day prior to June 30 (Summer semester), November 1 (Fall semester), or February 1 (Winter semester).

#### Senior Citizens

Senior citizens, who are Canadian Citizens or Permanent Residents, are aged 65 years and over as of the first day of the month in which a semester commences, and who are admitted for registration, will be exempt from paying domestic tuition, student organization and other fees. Course material fees may apply for some courses. Exemption from tuition and fees precludes senior citizens from accessing the services associated with those fees, such as Bus Pass, Athletics.

#### Other Academic Fees

A complete listing of these fees may be found under Miscellaneous Fees at the Student Financial Services website at <https://www.uoguelph.ca/registrar/studentfinance/fees/index/>.

### University Non-Academic Fees

Required only of full-time graduate students, unless otherwise indicated. Full-time students living more than 200 km. from Guelph who apply for "full-time distant" status may be exempted from some of these fees. See the Office of Graduate and Postdoctoral Studies for details. A complete listing of university non-academic fees may be found at the Student Financial Services website at <https://www.uoguelph.ca/registrar/studentfinance/fees/index/>.

### Student Organization Fees

The Constitution of the University of Guelph Graduate Students' Association provides (Art. III, Sec. 1.) for all graduate students of the University of Guelph to be Members of the Association. These fees are collected as a service to the Association and may be found at the Student Financial Services website at <https://www.uoguelph.ca/registrar/studentfinance/fees/index/>.

### Payment of Fees

The fees for a semester are due and payable as indicated on the financial statement issued/posted by Student Financial Services for that semester.

Tentative registration may be granted to students who make arrangements with Student Financial Services for the deferred payment of their university accounts. Students who are expecting to use OSAP funds to pay their semester account are advised to apply for this assistance at least eight weeks in advance of the first day of semester so that the funds will be here by the beginning of the semester. Students

wishing a deferral of fees based on anticipated OSAP/government funds must receive approval from Student Financial Services.

Please note that Student Financial Services will apply all internal awards against outstanding balances on students' accounts unless prior arrangements have been made.

#### Cohort Year

Cohort year refers to the academic calendar year for your first admission to the university or the calendar year for subsequent readmission to the same program or a new program. Tuition fees are assessed based on this assigned year.

#### Account Deferment Fee

If a deferral of fees is granted, the student will be assessed an account deferment fee of \$60.00

#### Academic Sanction

An academic sanction may be applied to students who have not made payment of their university accounts. Such sanction may involve one or more of:

1. withholding of semester course standings and reports,
2. withholding of transcripts,
3. withholding of degree or diploma,
4. denial or cancellation of registration for a subsequent semester.

### Refund of Fees

Upon the authorization of the Assistant Vice-President (Graduate Studies) a graduate student who withdraws from the university may be eligible for a refund of part of the fees, to be effective as of the date upon which the withdrawal notice is received in the Office of Graduate and Postdoctoral Studies. Outstanding Library fines and charges are deducted from the calculated refund.

If the withdrawal results in a credit balance in your fees account, i.e. payments are greater than charges, a refund is produced. Allow approximately four weeks before refunds are issued from Student Financial Services. **The University has been directed by the Ministry of Advanced Education and Skills Development to return refunds to the National Student Loans Service Centre in instances where assistance was received through a Government Student Loan.**

Refunds of tuition fees will be calculated according to the effective date and schedule found at: <https://www.uoguelph.ca/registrar/studentfinance/fees/refunds/>.

Refunds of University Non-Academic fees and Student Organization fees (including Bus Pass but excluding medical insurance premium and dental insurance premium) will be made in full up to and including the 10th class day following the semester payment deadline. No refund of University Non-Academic fees and Student Organization fees will be made after the 10th class day following the semester payment deadline. Room charges will be refunded on a pro rata basis for the period in residence, but cancellation of the residence contract will also result in forfeiture of all or part of the residence deposit. Refer to the Residence Contract Terms and Conditions for further information.

### Early Completion Rebate

In certain circumstances, those students who complete the requirements for their degree programs early in a given semester may apply for a

partial rebate of tuition fees paid for that semester. The rebate is pro-rated according to the date of final completion (see refund schedule in the Refund of Fees (<https://www.uoguelph.ca/registrar/studentfinance/fees/refunds/>)). For more information regarding this option, contact the Office of Graduate and Postdoctoral Studies. In order to qualify for the rebate, the student must have been registered in the immediate preceding semester.