

FAILED COURSES

In general, a student who is eligible for continuation of study in the program but has failed to gain standing in one or more of the courses attempted will be required to repeat the course(s) or take an alternative credit. Note: that a failed course attempt remains on the student record even if the course has been repeated successfully. However, the University recognizes that there may be cases where it is unreasonable for the student to repeat the course to make up for the lost credit.

Therefore, the Academic Review Sub-Committee may, if appropriate and feasible, and only under special circumstances, allow a student the opportunity to gain credit for a failed course by granting a supplemental assessment.

The Academic Review Sub-Committees will consider granting a supplemental assessment in the following special circumstances:

1. the course is failed in the graduating semester (if a supplemental assessment is granted and successfully completed, convocation will most likely be deferred until the following semester);
2. the failed course is not available to the student within the following three semesters, or within a time period that includes the graduating semester;
3. the course is of such a nature that there is no permissible substitute or alternative available to the student within the following three semesters, or within a time period that includes the graduating semester; or
4. the course is a required two-semester course that cannot be taken and completed within the following three semesters, or within a time period that includes the graduating semester.

The original failing grade will remain on the student's academic record. A notation of "P" or "F" will be shown beside the original failing grade to show that a supplemental assessment was granted and whether the outcome resulted in credit (P) or not (F).

Multiple Failure Limitations

Students should note that some programs limit the number of times a student may repeat failed courses. A student may not be permitted to continue in their program should they fail the same course, or its equivalent, multiple times. Multiple failure limitations are noted in Program Requirements by Diploma Program in Chapter X-Associate Diploma Programs.