

DEAN'S HONOURS LIST

Effective Spring 1986, the University established a Dean's Honours List for full-time students which is recognized on students' transcripts. (Prior to Spring 1986 colleges used different criteria and the designation was not recognized on transcripts.) In Fall 1996 the Dean's Honours List procedures were revised to include all Diploma programs.

Effective Spring 1991 the Dean's Honours List procedures were extended to accommodate part-time study (see 2. below). Part-time students must contact their College Dean's Office to formally request that the Dean's Honours List designation be applied to their official transcript. As part of the request, the student must identify the semester to be considered for the listing (e.g. Fall 2000). Approved requests will be forwarded by the Dean's Office to the Associate Registrar, Enrolment Services. The Dean's Honours List will include:

1. students taking full-time studies who have obtained a minimum semester average of 80.0%.
2. students who in part-time semesters (which do not need to be consecutive) attain a minimum cumulative average of 80.0% in a sequence of at least 2.00 credits. All credits will be counted and the designation will appear under the last of the semesters making up the average, and in the graduating semester of students who have maintained a cumulative average of 80.0% since their last Dean's Honours List Designation.
3. a student with a deferred condition, or a mark not received, or the first part of a two semester course in progress, will not be evaluated for placement on the Dean's Honours List until the academic record for that semester has been completed.
4. a part-time student who transfers from program to program within the University should consult the appropriate dean's office about the eligibility for the Dean's Honours List.

Students who have consistently maintained a high average, but for whom a change in program, in part-time status in the graduating semester, or other anomalies have prevented placement on the Dean's Honours List, should consult the appropriate dean's office about eligibility for the Dean's Honours List.

Students with a high level of academic achievement on exchange programs will be considered for the Dean's Honours List based on a recommendation to the appropriate Dean from the exchange co-ordinator.

Note: The calculation of full-time and part-time status for students includes courses with credit (CRD) standing or pass (P) standing. These courses do not affect the calculation of the averages used to determine Dean's Honours. Within each period of consideration there must be at least one course with a numeric grade for a student to qualify for Dean's Honours List unless the student has been on exchange for that period. Courses taken via Letter of Permission do not contribute the calculation of full-time or part-time status.